

Walnut Township Local School District Board of Education
Regular Meeting
Monday, July 29, 2013
Elementary Media Center
7:00 p.m.

President Whitaker called the meeting to order at 7:02 p.m. with all members present.

After the meeting was called to order the Pledge of Allegiance was conducted.

13-082: Executive Session

Motion by Mr. Cumbow and seconded by Mrs. Keller to enter into Executive Session for the purpose of discussing personnel. (Time: 7:04 p.m.) Vote results were Mr. Cumbow-yea, Mrs. Keller-yea, Ms. King-yea, Mr. Popo-yea, Mrs. Whitaker-yea. Motion carried.

13-083: Open Session

Motion by Ms. King and seconded by Mr. Cumbow to reconvene to Open Session. (Time: 7:40 p.m.) Vote results were Mr. Cumbow-yea, Mrs. Keller-yea, Ms. King-yea, Mr. Popo-yea, Mrs. Whitaker-yea. Motion carried.

13-084: Approval of Amended Agenda

Motion by Mr. Cumbow and seconded by Ms. King to accept the amended agenda as presented by the Treasurer and Superintendent. Vote results were Mr. Cumbow-yea, Mrs. Keller-yea, Ms. King-yea, Mr. Popo-yea, Mrs. Whitaker-yea. Motion carried.

13-085: Approval of Minutes

Motion by Mr. Cumbow and seconded by Mrs. Keller to approve the minutes from the June 3, 2013 Regular Board Meeting. Vote results were Mr. Cumbow-yea, Mrs. Keller-yea, Ms. King-yea, Mr. Popo-yea, Mrs. Whitaker-yea. Motion carried.

13-086: Treasurer's Report

Motion by Mr. Popo and seconded by Mr. Cumbow to approve the motions contained in the Treasurer's Report as presented.

- a. Approval of the Financial Report
- b. Approval of bills for payment

Vote results were Mr. Cumbow-yea, Mrs. Keller-yea, Ms. King-yea, Mr. Popo-yea, Mrs. Whitaker-yea. Motion carried.

Mr. Dickson, Superintendent, discussed the following topics:

1. Agenda Items
2. Staffing For 2013-14
3. Thanked The Board For Employment
5. Race to the Top update with Kim Yenni

Ms. Harrison, Elementary Principal, discussed the following topics:

1. Handbook Changes
2. Math Action Plan
3. Local Report Card

Mr. Stought, High School Principal, discussed the following topics:

1. Local Report Card
2. Open House Will Be On 8-20-13
3. Thanked Custodians For Work This Summer

Walnut Township Local School District Board of Education
Regular Meeting
Monday, July 29, 2013
Elementary Media Center
7:00 p.m.

13-087: Superintendent's Recommendations

Motion by Mr. Cumbow and seconded by Mrs. Keller to approve the Superintendent's recommendations as presented.

- a. Approve the 2013-2014 School Breakfast Program:

<u>Elementary Breakfast Program , Grades K-6</u>	\$.75
Reduced-price breakfast	No charge
Adult price breakfast	1.25

<u>Elementary Lunch Program, Grades K-6</u>	
Type "A" Lunch	\$2.15
Reduced price lunch	.40
Adult price (without milk)	2.50
Milk	.40

<u>High School Lunch Program, Grades 7-12</u>	
Type "A" Lunch	\$2.45
Reduced-price lunch	.40
Adult price (without milk)	2.50
Milk	.40
Juice machine	1.25/1.50

High School Breakfast Program, Grades 7-12	\$1.00
Reduced-price breakfast	No charge
Adult price breakfast	1.25

- b. Approve the 2013-2014 Free and Reduced-Price School Lunch/Breakfast Program with the Elementary Principal (or, in her absence, the Superintendent or Superintendent's designee) as the Approval and Verification Official and Faye Whitaker as the Hearing Official, pending state approval.
- c. Approve Tom Cumbow as the Delegate and Vince Popo as the Alternate to the OSBA Annual Business Meeting/Capital Conference in Columbus, Ohio on November 10-13, 2013.
- d. To approve membership dues of \$325.00 for CORAS (Coalition of Rural and Appalachian Schools) for the 2013-2014 school year.
- e. To approve membership dues of \$296.00 for the Ohio Coalition for Equity & Adequacy for the 2013-2014 school year.
- f. To approve the Millersport Elementary 2013-2014 Student-Parent Handbook as presented.
- g. To establish the K-6 Workbook/supply fee at \$30.00 per student for the 2013-2014 school year.
- h. To approve a 3rd grade Summer Reading Intervention Program, taught by Mrs. Sharon Lawrence, from August 5 through August 9, 2013 at Millersport Elementary School.
- i. Approve the Millersport Middle/Senior High School instructional fees for the 2013-2014 school year as presented.
- j. To approve the attendance of the Millersport Band on Sunday, July 28 to Friday, August 2, 2013 at the University of Rio Grande for the purpose of summer band camp.
- k. To approve Memorandum of Understanding with WTEA regarding teacher evaluation procedures and teacher evaluation instrument following guidelines of the Ohio Teacher Evaluation System, effective July 1, 2013.
- l. To approve a contract with the Ohio School Plan/Hylant Group for the school district's liability insurance policy. Effective date July 1, 2013 through July 1, 2014. Total Annual Premium of \$7,591.00.

Walnut Township Local School District Board of Education
Regular Meeting
Monday, July 29, 2013
Elementary Media Center
7:00 p.m.

m. To approve the following vendors for purchases used in the district cafeterias during the 2013-2014 school year:

- Dairy Products – United Dairy
- Bakery Products – Klosterman Baking Company, Inc.

Vote results were Mr. Cumbow-yea, Mrs. Keller-yea, Ms. King-yea, Mr. Popo-yea, Mrs. Whitaker-yea. Motion carried.

13-088: Superintendent's Recommendations

Motion by Mr. Cumbow and seconded by Ms. King to approve the Superintendent's recommendations as presented.

a. Approve the motion to waive the first reading of Board Policies listed below and to adopt the mandated policy as presented, effective immediately.

- | | |
|---|---|
| Data and Records Retention, <u>EHA</u> | Prof Staff Contracts and Compensation |
| Data and Records Retention Rules, <u>EHA-R</u> | Plans (Administrators), <u>GCB-2-R</u> |
| Personnel Records, <u>GBL</u> | School Admission, <u>JEC</u> |
| Criminal Records Check, <u>GBQ</u> | Admission Nonresident Students, <u>JECB</u> |
| Family and Medical Leave, <u>GBR</u> | Student Records, <u>JO</u> |
| Family and Medical Leave Rules, <u>GBR-R</u> | Student Records, Rules, <u>JO-R</u> |
| Prof Staff Contracts and Compensation | Positive Behavioral Interventions and |
| Plans, (Teachers), <u>GCB-1</u> | Supports (Restraint & Seclusion), <u>JP</u> |
| Prof Staff Contracts and Compensation | Public's Right to Know, <u>KBA</u> |
| Plans (Administrators), <u>GCB-2</u> | Relations with Parent Organizations, <u>KMA</u> |
| | Relations with Booster Organizations, <u>KMB</u> |

Vote results were Mr. Cumbow-yea, Mrs. Keller-yea, Ms. King-yea, Mr. Popo-yea, Mrs. Whitaker-yea. Motion carried.

13-089: Superintendent's Personnel Recommendations

Motion by Mr. Cumbow and seconded by Mrs. Keller to approve the Superintendent's personnel recommendations as presented.

- a. To issue a one-year Special Needs Bus Driver contract to Barbara Raynard to work with physically/medically health impaired students in need of the services. If the students leave the district and the need for a driver no longer exists, the contract will non-renew immediately.
- b. To issue a one-year educational aide contract to Amy Amspaugh to work with physically/medically health impaired students in need of the services of an aide. If the students leave the district and the need for an aide no longer exists, the contract will non-renew immediately.
- c. To issue a one year contract to Ms. Heather Spafford to serve as a Title I Paraprofessional Tutor to assist with special needs students. Should the need for assistance no longer be required, Ms. Spafford's position will be eliminated upon written notice due to a lack of necessity. This employment contract will be automatically non-renewed at the conclusion of the 2013-14 school year and reconsidered for the 2014-15 academic term.
- d. Approve the Superintendent's employment recommendation for a one (1) year contract, limited contract status, beginning with the 2013-2014 school year and expiring at the end of the contractual obligation in 2014, for the following non-certified personnel. Terms and conditions of this contract to be consistent with the descriptors contained in the appropriate adopted salary schedule and Board of Education Policy currently in effect and subject to any changes by subsequent Board action.

<u>Person</u>	<u>Position</u>	<u>Salary Schedule</u>	<u>Contract Type</u>
Robin Henderson	Bus Driver	Bus Driver	(1) Year Limited

- e. To approve a request from Gretchen Schroeder (HS English teacher) for Maternity/FMLA Leave for the 2013-2014 school year, beginning on Thursday, November 14, 2013, with the understanding that after her sick and personal leave is exhausted, this leave will be unpaid. Ms. Schroeder plans to return to her position at the beginning of the 2014-15 school year.
- f. To accept the resignation of Mike Washburn as Maintenance/Transportation Supervisor, effective June 30, 2013.

Walnut Township Local School District Board of Education
Regular Meeting
Monday, July 29, 2013
Elementary Media Center
7:00 p.m.

- g. To hire Mike Washburn as Maintenance/Transportation Supervisor at a per diem rate, effective July 1, 2013, to be used as needed.
- h. Approve the following non-certified person(s) to be employed under supplemental contract(s) for a period of one year (given an insufficient number of certified teachers interested in and qualified to hold student activity/athletic supplemental contract(s) as advisors and/or coaches), beginning with the 2013-2014 school year and ending in June of 2014. Salary terms and conditions of these supplemental contract(s) to be consistent with the descriptors contained in the appropriate negotiated Master Agreement between the Walnut Township Education Association and the Walnut Township Local Board of Education. *(all contracts contingent upon sufficient participation)*

<u>Person</u>	<u>Position</u>
William Yates	Senior Class Advisor

- i. Approve the following individual(s) as a substitute to be used on an as-needed basis through the 2013-2014 school year in positions determined to be appropriate by school district administrators:

William Yates	John Faught
Ken Keener	Jim Murphy
Jeff Dupler	Adam Evans
Christina Pettit	Luke Swinehart
Theresa Cumbow	Chris Stotts
Janae Johnston	Patricia A. Murphy
Melissa Montgomery	Danielle Conrad
Nancy Ball	Samantha Shumaker
Tamara Willis	Steven Reasoner

- j. Recognize the following volunteer coaches:

Larry Dermer	Football
Jeff Dupler	Football
Jeremy Morgan	Football

- k. To approve Mrs. Dina Reasoner as a volunteer advisor for the high school yearbook for the 2013-2014 school year.

Vote results were Mr. Cumbow-abstain, Mrs. Keller-yea, Ms. King-yea, Mr. Popo-yea, Mrs. Whitaker-yea. Motion carried.

13-090: Executive Session

Motion by Mr. Cumbow and seconded by Mrs. Keller to enter into Executive Session for the purpose of discussing personnel with no further action to be taken. (Time: 8:38 p.m.) Vote results were Mr. Cumbow-yea, Mrs. Keller-yea, Ms. King-yea, Mr. Popo-yea, Mrs. Whitaker-yea. Motion carried.

13-091: Open Session

Motion by Mr. Cumbow and seconded by Ms. Keller to reconvene to Open Session. (Time: 9:36 p.m.) Vote results were Mr. Cumbow-yea, Mrs. Keller-yea, Ms. King-yea, Mr. Popo-yea, Mrs. Whitaker-yea. Motion carried.

13-092: Adjournment

Motion by Mr. Cumbow and seconded by Mrs. Keller to adjourn the meeting. (Time: 9:37 p.m.) Vote results were Mr. Cumbow-yea, Mrs. Keller-yea, Ms. King-yea, Mr. Popo-yea, Mrs. Whitaker-yea. Motion carried.

I certify these minutes to be correct.

PRESIDENT

TREASURER