

**Walnut Township Local School District Board of Education**  
**Regular Meeting**  
**Monday, May 13, 2013**  
**Elementary Media Center**  
**7:00 p.m.**

President Whitaker called the meeting to order at 7:02 p.m. with all members present except Mr. Cumbow.

After the meeting was called to order the Pledge of Allegiance was conducted.

Ms. Anderson's Nutrition and Wellness Class served the Board snacks and drinks.

**13-053: Approval of Amended Agenda**

Motion by Mr. Popo and seconded by Ms. King to accept the amended agenda as presented by the Treasurer and Superintendent. Vote results were Mrs. Keller-yea, Ms. King-yea, Mr. Popo-yea, Mrs. Whitaker-yea. Motion carried.

**13-054: Executive Session**

Motion by Mrs. Keller and seconded by Ms. King to enter into Executive Session for the purpose of discussing personnel with possible action to follow. (Time: 7:10 p.m.) Vote results were Mrs. Keller-yea, Ms. King-yea, Mr. Popo-yea, Mrs. Whitaker-yea. Motion carried.

**13-055: Open Session**

Motion by Mr. Popo and seconded by Mrs. Keller to reconvene to Open Session. (Time: 8:02 p.m.) Vote results were Mrs. Keller-yea, Ms. King-yea, Mr. Popo-yea, Mrs. Whitaker-yea. Motion carried.

**13-056: Approval of Minutes**

Motion by Ms. King and seconded by Mrs. Keller to approve the minutes from the April 8, 2013 Board Meeting. Vote results were Mrs. Keller-yea, Ms. King-yea, Mr. Popo-yea, Mrs. Whitaker-yea. Motion carried.

**13-057: Treasurer's Report**

Motion by Mr. Popo and seconded by Ms. King to approve the motions contained in the Treasurer's Report as presented.

- a. Approval of the Financial Report
- b. Approval of bills for payment
- c. Approve a transfer of \$25,000 from the General Fund to the Severance Liability Fund
- d. Approve a contract with J.L. Uhrig and Associates to prepare GASB 34 statements for June 30, 2013 through June 30, 2015 at a cost not to exceed \$4,200.00 per year

Vote results were Mrs. Keller-yea, Ms. King-yea, Mr. Popo-yea, Mrs. Whitaker-yea. Motion carried.

Mr. Dickson, Superintendent, discussed the following topics:

1. Income Tax Renewal
2. Third Grade Reading Guarantee
3. Policy Updates
4. Agenda Items
5. Race to the Top update with Kim Yenni

Mr. Stought, High School Principal, discussed the following topics:

1. Blood Drive on 5-14-13
2. Top Scholars Lunch on 5-16-13
3. Academic Awards on 5-17-13
4. Thanked PTO for Teacher Appreciation Lunch
5. Prom recap
6. Volleyball Team Academic Award
7. Sweet Corn Festival Booths

**13-058: Ohio Deferred Compensation**

Motion by Ms. King and seconded by Mrs. Keller to approve the Ohio Deferred Compensation Agreement as presented.

**Ohio Deferred Compensation  
Adoption Agreement**

**Adoption of a Plan under the Program by Eligible Employer**

This agreement has been approved as to form by the Ohio Attorney General

This agreement is made by and between the Ohio Public Employees Deferred Compensation Board, an entity created by Ohio Revised Code Section 148.02 (the Board") and the Eligible Employer named below, an employer of "Eligible Employee(s)" (as defined by Ohio Revised Code Section

**Walnut Township Local School District Board of Education**  
**Regular Meeting**  
**Monday, May 13, 2013**  
**Elementary Media Center**  
**7:00 p.m.**

148.01(A) (3), and an agency or political subdivision of the State of Ohio created pursuant to applicable State law (the "Eligible Employer").

WHEREAS, the Board has developed, as required by Ohio Revised Code Section 148.04 (the "Enabling Statute"), a uniform "eligible deferred compensation plan", known as the Ohio Public Employees Deferred Compensation Program (the "Program") for use by agencies and political subdivisions of the State of Ohio that are employers of Eligible Employees; and

WHEREAS, the Eligible Employer, by a Resolution of its Governing Body, has adopted a Plan under the Program; and

WHEREAS, the Board is authorized to administer any and all Plans adopted under the Program; and

WHEREAS, the Eligible Employer, by a Resolution of its Governing Body, has directed its responsible official to enter into the Adoption Agreement, so as to provide for the Board to administer the Plan under the Program.

NOW THEREFORE, in consideration of the premises recited above, and in consideration of the provisions set forth by this Adoption Agreement, the parties agree as follows:

The Eligible Employer's Plan shall be the uniform Plan as promulgated by and as amended from time to time by the Board.

The Eligible Employer delegates to the Board any and all responsibility for the administration of the Plan, to the extent not otherwise expressly provided by this Adoption Agreement or by applicable Rules and Regulations, and authorizes the Board to do all things necessary or proper for the lawful administration of the Plan.

These responsibilities may include but shall not be limited to the following:

- To execute the Plan on behalf of the Eligible Employer;
- To execute a Participation Agreement with any Eligible Employee of the Eligible Employer;
- To invest contributions under the Plan in accordance with any proper investment designations made under the Program;
- To make or decline to make any payments under the Plan;
- To assess service charges against Plan accounts, as provided by the Plan or by applicable Rules and Regulations;
- To amend or terminate the Plan, as provided by the terms of the Plan, consistent with any applicable laws and Rules and Regulations.

The Board represents and warrants to the Eligible Employer that it shall comply with all applicable laws affecting the Program.

The Board represents to the Eligible Employer that it shall provide sufficient services to administer the Plan as described above, and to appropriately respond to inquiries by Eligible Employees.

The Eligible Employer shall permit the Board's representative to conduct group and individual meetings for the purpose of explaining the Plan or enrolling Eligible Employees on the Eligible Employer's premises during normal working hours, subject to such reasonable restrictions that the Eligible Employer communicates in writing to the Board and which are accepted by the Board.

The Eligible Employer shall be responsible for remitting contributions under the Plan to the Ohio Public Employees Deferred Compensation Program in accordance with the Rules and Regulations or any Procedures promulgated by the Board. The Eligible Employer shall be responsible for the correct and timely reporting and withholding of employees' wages under United States and Ohio income tax laws. See Exhibits A and B attached.

The Eligible Employer shall complete an Organization Chart (Exhibit A-1), a Payroll Information Form (Exhibit B-1), and Current Schedule of Pay Dates (Exhibit B-2), on the forms designated by the Board or its Administrator.

The Eligible Employer acknowledges and agrees that all amounts deferred under the Plan and all investments purchased with such amounts shall be held by the Board in Trust on behalf of the Eligible Employer for the exclusive benefit of eligible employees and their beneficiaries. All assets, whenever contributed to the Plan, are assigned to the Trust established by the Board.

**Walnut Township Local School District Board of Education**  
**Regular Meeting**  
**Monday, May 13, 2013**  
**Elementary Media Center**  
**7:00 p.m.**

The Board is not responsible for losses of interest (or possible investment gain), including those losses caused by the delay of the Eligible Employer in remitting deferrals.

This Adoption Agreement shall become effective on the date that it is accepted by the Board.

The terms of this Adoption Agreement shall be for a period beginning on the date of its acceptance by the Board and ending on the date that is three years from the date that there are no remaining Participants or Beneficiaries or "Continuing Members" under the Plan.

The Eligible Employer shall have no right to terminate this Adoption Agreement until three years from the date that there are no remaining Participants or Beneficiaries under the Plan. At that time, the Eligible Employer may effect a termination by providing the Board a certified copy of its action that effects a termination of the Plan, and the termination shall become effective on the date that it is accepted by the Board.

The Board has the power to terminate this Adoption Agreement at any time. This Adoption Agreement shall automatically terminate if at any time the Program ceases to exist.

Following the termination of this Adoption Agreement, the Board shall have no continuing obligation with respect to any undertaking made in this Adoption Agreement.

This Adoption Agreement (including exhibits A and B and any applicable laws or Rules and Regulations or Procedures incorporated in this Adoption Agreement by reference) sets forth the entire agreement and understanding of the parties relating to the subject matter of this Adoption Agreement, and supersedes all prior or contemporaneous agreements and understandings, proposals, representations, and warranties, written or oral, relating to the subject matter of this Adoption Agreement.

This Adoption Agreement may be amended from time to time by the Board, without the consent of the Eligible Employer, consistent with any requirements of the Enabling Statute and any of its Rules and Regulations. The Eligible Employer shall have no right to amend this Adoption Agreement. Vote results were Mrs. Keller-yea, Ms. King-yea, Mr. Popo-yea, Mrs. Whitaker-yea. Motion carried.

**13-059: Superintendent's Recommendations**

Motion by Mr. Popo and seconded by Ms. King to approve the Superintendent's recommendations as presented.

- a. To approve the following list of seniors for graduation on Sunday, June 2, 2013, pending their satisfactory completion of graduation requirements.

Adam Christopher Adolph	Rachel Anne Martin
Brandi Marie Allison	Marcus Clyde Miller
Brianna Nichole Ames	Jeremy Michael Morgan
Alexander James Blake	Brittany Desiree O'Dell
Kyle Bruce Cassady	Sydney Lane Purvis
Makenzie Christian Dittoe	Steven Arthur Reasoner
Alton Tyler Frizzell	John Thomas Reed
Austin Edward Hamilton	Joseph Buren Register
Holly Brienne Hite	Morgan Elizabeth Riley
Annalise Marie Jones	Victoria Suzanne Schilling
Nicholas Aaron Jones	DiAnna Ellen Schneider
Tanner Jeffrey Kay	Justin Shane Schneider
Briana Rachel Keyes	Jonathan David Slocumb
Desirae Nicole Kirk	Brittany Nicole Spencer
Kaime Nicole Klowas	Madison Elizabeth Stanley
Kieryn Catherine Knapp	Christopher Mark Stotts
	Donald Scott Thomas

- b. Approve the motion to adopt the mandated policy as presented, effective immediately.  
Independent Educational Evaluations, **IGBA-R2**
- c. To approve participation in the Ohio Graduation Test Intervention Program at Fairfield Career Center for those students who choose to participate in the summer program. There will be a \$75 fee assessed for each student who attends.

**Walnut Township Local School District Board of Education**  
**Regular Meeting**  
**Monday, May 13, 2013**  
**Elementary Media Center**  
**7:00 p.m.**

- d. To approve the 2013-2014 Millersport Junior/Senior High School Student Handbook as presented.
  - e. To approve authorizing membership in the Ohio High School Athletic Association for the grades 7-12 athletic programs sponsored by the Walnut Township Local School Board of Education under the terms and conditions established in accordance with their constitution.
- Vote results were Mrs. Keller-yea, Ms. King-yea, Mr. Popo-yea, Mrs. Whitaker-yea. Motion carried.

**13-060: Athletic Director/Dean of Students/ Teacher Retirement**

Motion by Mr. Popo and seconded by Mrs. Keller to recognize the retirement of Mr. Randall Cotner as Athletic Director/Dean of Students/Teacher, with STRS, effective May 31, 2013. Vote results were Mrs. Keller-yea, Ms. King-yea, Mr. Popo-yea, Mrs. Whitaker-yea. Motion carried.

**13-061: Athletic Director/Dean of Students/ Teacher Contract**

Motion by Mr. Popo and seconded by Ms. King to employ Mr. Randall Cotner, as Athletic Director/Dean of Students/Teacher for the Walnut Township Local School District, effective June 1, 2013 and continuing through July 31, 2013. Vote results were Mrs. Keller-yea, Ms. King-yea, Mr. Popo-yea, Mrs. Whitaker-yea. Motion carried.

**13-062: Athletic Director/Dean of Students/ Teacher Contract**

Motion by Mr. Popo and seconded by Ms. King to employ Mr. Randall Cotner as Athletic Director/Dean of Students/Teacher for the Walnut Township Local School District, effective August 1, 2013 and continuing through July 31, 2016. Vote results were Mrs. Keller-yea, Ms. King-yea, Mr. Popo-yea, Mrs. Whitaker-yea. Motion carried.

**13-063: Superintendent's Personnel Recommendations**

Motion by Mr. Popo and seconded by Ms. King to approve the Superintendent's personnel recommendations as presented.

- a. Approve the following contract for a period of one (1) year, limited contract status, beginning with the 2013-2014 school year and expiring at the end of the contractual obligation in 2014. Terms and conditions of these contracts to be consistent with the descriptors contained in the appropriate negotiated Master Agreement between the Walnut Township Education Association OEA-NEA and the Walnut Township Local Board of Education.

<u>Person</u>	<u>Position</u>	<u>Length of Contract</u>
Heather L. Metcalf	Teacher	One (1) Year Limited Contract

- b. Approve the following certified person(s) to be employed under supplemental contract(s) for a period of one year, beginning with the 2013-2104 school year and ending in June of 2014. Salary terms and conditions of these supplemental contract(s) to be consistent with the descriptors contained in the appropriate negotiated Master Agreement between the Walnut Township Education Association and the Walnut Township Local Board of Education. ***(all contracts contingent upon sufficient participation)***

<u>Person</u>	<u>Position</u>
Noelle Harkabus	Band Director
Noelle Harkabus	Jazz Band Director
Steve Mohler	HS Music/Select Director
Steve Mohler	Marching Band/Auxiliary Director
Steve Mohler	School Play Director
Michelle Peters	Yearbook Advisor
Megan Terry	Sophomore Class Advisor
Megan Terry	Quiz Team Advisor-1/2
Steve Harris	Quiz Team Advisor-1/2
Gretchen Schroeder	National Honor Society
Summer Montanez	Spanish Club Advisor
Heather Hayden-Carey	German Club
Sarah Arruda	Art Club Advisor
Angie Ulrich	Right to Read Week Advisor
Angie Ulrich	Destination ImagiNation Coordinator
Kim Yenni	Spelling Bee Advisor
Mary Ford	Web Master-Elementary

**Walnut Township Local School District Board of Education**  
**Regular Meeting**  
**Monday, May 13, 2013**  
**Elementary Media Center**  
**7:00 p.m.**

Mary Ford	Elem. Progress Book Manager
Joe Brownfield	Web Master-District
Joe Brownfield	Web Master-Jr/Sr High School
Terry Holbert	Head Football
Kevin Keener	Cross Country Coach
Jennifer Sponseller	Assistant Volleyball
Lori Dupler	Jr. High Volleyball (7)
Caitlin McClurg	Jr. High Volleyball (8)
Jennifer Grandy	Head Girls Varsity Basketball
James Shover	Assistant Boys Basketball

- c. Approve the following non-certified person(s) to be employed under supplemental contract(s) for a period of one year (given an insufficient number of certified teachers interested in and qualified to hold student activity/athletic supplemental contract(s) as advisors and/or coaches), beginning with the 2013-2014 school year and ending in June of 2014. Salary terms and conditions of these supplemental contract(s) to be consistent with the descriptors contained in the appropriate negotiated Master Agreement between the Walnut Township Education Association and the Walnut Township Local Board of Education. *(all contracts contingent upon sufficient participation)*

<u>Person</u>	<u>Position</u>
Chip Schneider	Head Golf
Amanda Schneider	Football Cheerleading
Amanda Schneider	Basketball Cheerleading
Julie Whetstone	Head Volleyball
Chris Butts	Assistant Football
Tom Blodgett	Assistant Football
Dustin Bidwell	Head Jr. High Football
Ken Hardy	Assistant Jr. High Football
Terri Webb	Junior High Cheerleading Advisor

- d. Approve the local Superintendent's recommendation to pay stipends for the following personnel, for the positions listed.

<u>Person</u>	<u>Position</u>	<u>Funding Source</u>	<u>Eff. Date</u>	<u>Amount</u>
Kim Yenni	Title I Coord.	Title I	7-1-13	\$3,000.00
Heather Terry	EMIS Coordinator	State	7-1-13	\$3,500.00

- e. Approve the employment of Judy Cleland and Robin Henderson (currently certified by the State of Ohio as OBI Instructors) as the school district's On-Board Instructors for bus driver training and recertification (2013-2014 school year)
- Time sheet as needed
  - Current rate of pay

- f. Motion to approve the following individual(s) as a substitute to be used on an as-needed basis in positions determined to be appropriate by school district administrators:
- Rob Weldon

- g. Recognize the following volunteer coaches:

Amy Butts	Cheerleading
Adam Booze	Football
Tyler VanHorn	Football

- h. Approve a contract with the Fairfield County Educational Service Center for Special Education Supervision for the 2013-2014 school year as presented.

Vote results were Mrs. Keller-yea, Ms. King-yea, Mr. Popo-yea, Mrs. Whitaker-yea. Motion carried.

**Walnut Township Local School District Board of Education**  
**Regular Meeting**  
**Monday, May 13, 2013**  
**Elementary Media Center**  
**7:00 p.m.**

**13-064: Superintendent's Personnel Recommendation**

Motion by Mrs. Whitaker and seconded by Mr. Popo to approve the Superintendent's personnel recommendation as presented.

- a. To recognize Mr. Kirk Grandy as a volunteer Head Boys Basketball Coach for the 2013-14 season.

Vote results were Mrs. Keller-yea, Ms. King-yea, Mr. Popo-yea, Mrs. Whitaker-yea. Motion carried.

**3-065: Superintendent Retirement**

Motion by Mr. Popo and seconded by Mrs. Keller to approve the retirement of Dale L. Dickson effective the end of the day either June 30, 2013 or July 31, 2013 (contingent upon STRS certification of service). Vote results were Mrs. Keller-yea, Ms. King-yea, Mr. Popo-yea, Mrs. Whitaker-yea. Motion carried.

**13-066: Adjournment**

Motion by Mr. Popo and seconded by Ms. King to adjourn the meeting. (Time:8:38 p.m.) Vote results were Mrs. Keller-yea, Ms. King-yea, Mr. Popo-yea, Mrs. Whitaker-yea. Motion carried.

I certify these minutes to be correct.

\_\_\_\_\_  
**PRESIDENT**

\_\_\_\_\_  
**TREASURER**