

**Walnut Township Local School District Board of Education**  
**Regular Meeting**  
**Monday, July 12, 2021**  
**Laker Learning Center**  
**6:00 p.m.**

The Board meeting was live on Zoom Pro.

The meeting was called to order at 6:00 p.m. with Mrs. Armstrong, Ms. King, Mrs. Whitaker, and Mr. Popo present. Mrs. Keller was absent, but attended remotely. HB110 did not extend the ability to vote.

The Pledge of Allegiance was conducted.

**Presentation of Awards**

Student Athletes were recognized and received their awards.

**21-156 Approve Agenda**

Motion by Mr. Popo and seconded by Mrs. Armstrong to accept the agenda as presented.

Roll Call: Mr. Popo-yes, Mrs. Armstrong-yes, Mrs. Whitaker-yes, Ms. King-yes  
Motion carried.

**Public Participation**

There was no one signed up for public participation.

**21-157 Approve Minutes**

Motion by Mr. Popo and seconded by Mrs. Whitaker to approve the minutes from the June 14, 2021 Regular Board Meeting.

Roll Call: Mr. Popo-yes, Mrs. Whitaker-yes, Mrs. Armstrong-yes, Ms. King-yes  
Motion carried.

**Treasurer's Report**

**21-158 Approve Treasurer's Report & Bills**

Motion by Mrs. Armstrong and seconded by Mrs. Whitaker to approve the Treasurer's Report and accept the bills paid for June, 2021 as presented.

Roll Call: Mrs. Armstrong-yes, Mrs. Whitaker-yes, Mr. Popo-yes, Ms. King-yes  
Motion carried.

**21-159 Approve Transfer**

Motion by Mrs. Whitaker and seconded by Mrs. Armstrong to transfer \$42,919.17 from the General Fund (001 0000) to PI Chromebook Project (003-9000).

Roll Call: Mrs. Whitaker-yes, Mrs. Armstrong-yes, Mr. Popo-yes, Ms. King-yes  
Motion carried.

**21-160 Approve Transfer**

Motion by Mrs. Armstrong and seconded by Whitaker to transfer \$26,863.90 from the General Fund (001 0000) to Permanent Improvement (003 0000) for the purchase of the freezer per the capital plan.

Roll Call: Mrs. Armstrong-yes, Mrs. Whitaker-yes, Mr. Popo-yes, Ms. King-yes  
Motion carried.

**21-161 Approve Transfers/Advances**

Motion by Mrs. Whitaker and seconded by Mrs. Armstrong to transfer the following FY21 transfers/advances:

FROM FUND	TO FUND	AMOUNT	TYPE
001 0000 General Fund	300 9500 General Athletics	\$ 7,135.50	Transfer
022 9500 Tournament Fund	300 9500 General Athletics	\$ 229.00	Transfer
001 0000 General Fund	006 0000 Food Service	\$ 83,747.19	Transfer
001 0000 General Fund	035 0000 Severance Fund	\$ 10,680.76	Transfer
001 0000 General Fund	599 9321 SRSA (Federal Fund)	\$ 2,843.00	Advance
001 0000 General Fund	507 9222 ESSER II (Federal Fund)	\$ 994.54	Advance
	TOTAL	\$105,629.99	

Discussion was had by Mrs. Armstrong on the balance of the Athletics and Food Service fund. Mrs. Bradford explained the Transfer and Advances.

Roll Call: Mrs. Whitaker-yes, Mrs. Armstrong-yes, Mr. Popo-yes, Ms. King-yes  
Motion carried.

**21-162 Approve Purchase Order that Exceed the \$25,000 limit**

Motion by Mrs. Armstrong and seconded by Mrs. Whitaker to approve the following open Purchase Orders, which are for a “specific” permitted purpose and exceeds the \$25,000 limit outlined in board policy DJ:

- Gordon Foods \$85,500
- Schorr Architects \$25,000
- AEP \$150,000
- Columbia Gas \$45,000
- Randy Moore Petroleum Dist. LLC \$60,000
- Direct Energy \$25,000

Discussion was had by Mr. Kirby in regards to Schorr Architects and potential HVAC project.

Roll Call: Mrs. Armstrong-yes, Mrs. Whitaker-yes, Mr. Popo-yes, Ms. King-yes  
Motion carried.

**Communications:**

**Ms. Yenni, Elementary Principal** – Ms. Yenni updated the Board on summer school, and the theater day camp with Mr. Stout. August 11<sup>th</sup> is kindergarten orientation and at this time, we have 39 registered.

**Mrs. Terry, HS Principal** – Mrs. Terry updated the Board on the new front entry graphics we purchased through a grant. She updated the Board on summer school and credit recovery, and additional accolades for the baseball team.

**Mr. Kirby, Superintendent** – Mr. Kirby updated the Board on open enrollment numbers along with kindergarten enrollment. He also updated the Board on the position of school psychologist and how difficult it is to find in Ohio. The district will be looking at an alternate approve for this school year.

Updates on the new school year, Laker Virtual Academy, soccer, and summer school were also discussed.

### **Board's Recommendations**

#### **21-163 Superintendent Contract Performance Goal Increase**

Motion by Mr. Popo and seconded by Mrs. Whitaker to approve an increase of 1.5% based on performance of goals for the Superintendent for the 2021-2022 contract year.

Roll Call: Mr. Popo-yes, Mrs. Whitaker-yes, Mrs. Armstrong-yes, Ms. King-yes  
Motion carried.

#### **21-164 Treasurer Contract Performance Goal Increase**

Motion by Mr. Popo and seconded by Mrs. Armstrong to approve an increase of 1.5% based on performance of goals for the Treasurer for the 2021-2022 contract year.

Roll Call: Mr. Popo-yes, Mrs. Armstrong-yes, Mrs. Whitaker-yes, Ms. King-yes  
Motion carried.

### **Superintendent's Recommendations**

#### **21-165 Approve Student for Graduation**

Motion by Mrs. Armstrong and seconded by Mrs. Whitaker to approve the following student for graduation from Millersport High School pending his satisfactory completion of graduation requirements.

Isaiah Matthew Gillum

Roll Call: Mrs. Armstrong-yes, Mrs. Whitaker-yes, Mr. Popo-yes, Ms. King-yes  
Motion carried.

#### **21-166 Approve 2021-2022 Jr/Sr High School Student Handbook**

Motion by Mr. Popo and seconded by Mrs. Whitaker to approve the 2021-2022 Millersport Junior/Senior High School Student Handbook as presented.

Discussion was had by Mr. Kirby that Mr. Yates email will be corrected. Mrs. Terry thanked Mrs. Blevins for her work on this handbook.

Roll Call: Mr. Popo-yes, Mrs. Whitaker-yes, Mrs. Armstrong-yes, Ms. King-yes  
Motion carried.

#### **21-167 Approve 2021-2022 Jr/Sr High School Athletic Handbook**

Motion by Mrs. Armstrong and seconded by Mrs. Whitaker to approve the 2021-2022 Millersport Junior/Senior High School Athletic Handbook as presented.

Discussion was had by Mrs. Armstrong in regards to drug testing not being in the handbook. It is in the student handbook, but will also be added to this handbook also.

Roll Call: Mrs. Armstrong-yes, Mrs. Whitaker-yes, Mr. Popo-yes, Ms. King-yes  
Motion carried.

**21-168 Approve 2021-2022 Florida Virtual School Handbook**

Motion by Mrs. Whitaker and seconded by Mrs. Armstrong to approve the 2021-2022 Florida Virtual School Handbook.

Discussion was had by Mr. Kirby in regards to changes to electives due to negotiations with Florida Virtual. May be looking for new vendors and it could be county-wide.

Roll Call: Mrs. Whitaker-yes, Mrs. Armstrong-yes, Mr. Popo-yes, Ms. King-yes  
Motion carried.

**21-169 Approve 2021-2022 Jr/Sr High School Fees**

Motion by Mrs. Armstrong and seconded by Mrs. Whitaker to approve the 2021-2022 Millersport Jr/Sr High School fees, as presented.

Roll Call: Mrs. Armstrong-yes, Mrs. Whitaker-yes, Mr. Popo-yes, Ms. King-yes  
Motion carried.

**21-170 Approve 2021-2022 Millersport Elementary School Student Handbook**

Motion by Mrs. Whitaker and seconded by Mrs. Armstrong to approve the 2021-2022 Millersport Elementary School Student Handbook as presented.

Discussion was had by Ms. Yenni stating that the major change is tardy bell time change from 8:20 to 8:15 a.m.

Roll Call: Mrs. Whitaker-yes, Mrs. Armstrong-yes, Mr. Popo-yes, Ms. King-yes  
Motion carried.

**21-171 Approve 2021-2022 K-6 School Fees**

Motion by Mrs. Armstrong and seconded by Mrs. Whitaker to establish the K-6 school fee at \$30.00 per student for the 2021-2022 school year.

Roll Call: Mrs. Armstrong-yes, Mrs. Whitaker-yes, Mr. Popo-yes, Ms. King-yes  
Motion carried.

**21-172 Approve 2021-2022 Millersport Coach's Handbook**

Motion by Mrs. Whitaker and seconded by Mrs. Armstrong to approve the 2021-2022 Millersport Coach's Handbook, as presented.

Discussion was had by Mr. Kirby stating that we have had this in the past and that we will be reviewing it in a coach's meeting the last week of July. Mr. Popo had several question and Mr. Kirby said it is an evolving document.

Roll Call: Mrs. Whitaker-yes, Mrs. Armstrong-yes, Mr. Popo-yes, Ms. King-yes  
Motion carried.

**21-173 Allow Use of Facility as Emergency Shelter**

Motion by Mr. Popo and seconded by Mrs. Armstrong to allow the American Red Cross to use the facility on an as needed basis as an emergency public shelter.

Roll Call: Mr. Popo-yes, Mrs. Armstrong-yes, Mrs. Whitaker-yes, Ms. King-yes  
Motion carried.

**21-174 Accept Donation**

Motion by Mr. Popo and seconded by Mrs. Whitaker to accept the donation of \$500 to the football account from Nancy Augsburg.

Roll Call: Mr. Popo-yes, Mrs. Whitaker-yes, Mrs. Armstrong-yes, Ms. King-yes  
Motion carried.

**21-175 Rescind Board Policy EBEA**

Motion by Mrs. Armstrong and seconded by Mr. Popo to approve the motion to waive the first reading of the following Board Policy and to rescind policy:

EBEA Use of Face Coverings

Discussion was had by Mr. Kirby that this is a required policy from OSBA. He stated that we will follow CDC & Fairfield County Health Department and will notify parents closer to school starting.

Roll Call: Mrs. Armstrong-yes, Mr. Popo-yes, Mrs. Whitaker-yes, Ms. King-yes  
Motion carried.

**21-176 First Reading of Board Policy**

First reading of a complete revision of the following board policies, with the intent of formally adopting the policies at the August meeting of the Walnut Township Local Board of Education in accordance with current policy BF:

AC Nondiscrimination

AC-R Discrimination Complaint Procedure

BDDJ Broadcasting and Taping of Board Mtg

DH Bonded Employees and Officers

EF/EFB Food Services Management/Free and Reduced-Price Food Services

IGCB Innovative Education Programs

IGCK Blended Learning

IGE Adult Education Programs

IGED Adult Diploma

KBCD Broadcasting and Taping of Board Mtg

**21-177 Approve Vendors for Food Service**

Motion by Mrs. Whitaker and seconded by Mrs. Armstrong to approve the following vendors for purchases used in the district cafeterias during the 2021-2022 school year:

Dairy Products – United Dairy

Bakery Products – Nickles Bakery

Roll Call: Mrs. Whitaker-yes, Mrs. Armstrong-yes, Mr. Popo-yes, Ms. King-yes  
Motion carried.

**21-178 Disposal of Property**

Motion by Mrs. Armstrong and seconded by Mrs. Whitaker to approve the disposal of the following valued at less than \$10,000.00 each in accordance with board policy DN (School Properties Disposal).

HP 4100 Laser Jet – Asset Tag – 00270

Acer LCD Monitor – No asset tag

Epson LCD Projector – Asset Tag 00466

Samsung USB DVD Player – Asset Tag 00304

Viewsonic VA703B – Serial Number - 05063630325

Roll Call: Mrs. Armstrong-yes, Mrs. Whitaker-yes, Mr. Popo-yes, Ms. King-yes  
Motion carried.

**21-179 Approve Athletic Training Services Agreement**

Motion by Mr. Popo and seconded by Mrs. Whitaker to enter into a two (2) year Athletic Training Services Agreement with OhioHealth Physician Group, Inc. (OPG), effective July 1, 2021, as presented.

Discussion was had by Mr. Popo in regards to services being offered in-house instead of a service agreement.

Roll Call: Mr. Popo-yes (reluctantly), Mrs. Whitaker-yes, Mrs. Armstrong-yes, Ms. King-yes  
Motion carried.

**21-180 Approve Facility Usage**

Motion by Mrs. Armstrong and seconded by Mrs. Whitaker to approve the following facility usage(s):

Facility Usage Requests 2021-2022			
Group	Facility	Date	Purpose
Millersport Cheer (Sam Eiginger)	HS Cafeteria/Gym	July 10, 2021 7:00am-7:00pm	Rock-A-Thon
Millersport Cheer (Sam Eiginger)	Elem Gym	July 24 & 25, 2021 8:00am-4:00pm	Cheer Camp

Roll Call: Mrs. Armstrong-yes, Mrs. Whitaker-yes, Mr. Popo-yes, Ms. King-yes  
Motion carried.

**21-181 Approve School Calendar Change**

Motion by Mrs. Whitaker and seconded by Mrs. Armstrong to approve resolution to move the Early Dismissal Date on the 2021-2022 Calendar from October 20, 2021 to September 17, 2021.

Discussion was had by Mr. Kirby explaining that there are transportation and safety issues due to a concert near our district routes.

Roll Call: Mrs. Whitaker-yes, Mrs. Armstrong-yes, Mr. Popo-yes, Ms. King-yes  
Motion carried.

**Superintendent’s Personnel Recommendations**

**21-182 Approve 2021-2022 Certified Contract**

Motion by Mr. Popo and seconded by Mrs. Armstrong to approve the following certified contracts for a period of one (1) year, limited contract status, beginning with the 2021-2022 school year and expiring at the end of the contractual obligation in 2022. Terms and conditions of these contracts to be consistent with the descriptors contained in the appropriate negotiated Master Agreement between the Walnut Township Education Association OEA-NEA and the Walnut Township Local Board of Education. *(All contracts pending proper certification and verification of experience).*

<u>Person</u>	<u>Position</u>	<u>Salary Schedule</u>	<u>Type</u>	<u>Contract Eff. Date</u>
Cooper Vest	Intervention Specialist	BA/Step 0	(1) Year Limited	8/16/21

Mr. Vest was in attendance and introduced.

Roll Call: Mr. Popo-yes, Mrs. Armstrong-yes, Mrs. Whitaker-yes, Ms. King-yes  
Motion carried.

**21-183 Approve 2021-2022 Non-Certified Supplemental Contracts**

Motion by Mrs. Armstrong and seconded by Mr. Popo to approve the following non-certified person(s) to be employed under supplemental contract(s) for a period of one year (given an insufficient number of certified teachers interested in and qualified to hold student activity/athletic supplemental contract(s) as advisors and/or coaches), beginning with the 2021-2022 school year and ending in June of 2022. Salary terms and conditions of these supplemental contract(s) to be consistent with the descriptors contained in the appropriate negotiated Master Agreement between the Walnut Township Education Association and the Walnut Township Local Board of Education, pending receipt of all required documents (**all contracts contingent upon sufficient participation**).

<u>Person</u>	<u>Position</u>
a) Creighton (Michael) Miller	Head Girls Basketball

Roll Call: Mrs. Armstrong-yes, Mr. Popo-yes, Mrs. Whitaker-yes, Ms. King-yes  
Motion carried.

b) Robert Justice	Assistant Football
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Roll Call: Mrs. Armstrong-yes, Mr. Popo-yes, Mrs. Whitaker-yes, Ms. King-yes  
Motion carried.

c) Emma Johnson	Junior High Volleyball
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Roll Call: Mrs. Armstrong-yes, Mr. Popo-yes, Mrs. Whitaker-yes, Ms. King-yes  
Motion carried.

d) Kaitlyn Pierce	Assistant Girls Basketball
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Roll Call: Mrs. Armstrong-yes, Mr. Popo-yes, Mrs. Whitaker-yes, Ms. King-yes  
Motion carried.

**21-184 Approve 2021-2022 Substitute Contracts**

Motion by Mr. Popo and seconded by Mrs. Whitaker to approve the following individuals as a substitute to be used on an as-needed basis through the 2021-2022 school year in positions determined to be appropriate by school district administrators.

Samantha Eiginger	Ken Keener
Carrie Smith	Tom Tweedle
Dwayne Reasoner	Judy Cleland
Bill Yates	Heather Dorsey
Christina Pettit-bus	John Singleton
Terri Gobert	

Discussion was had by Mr. Popo in regards to why a couple of the names were on the sub list.

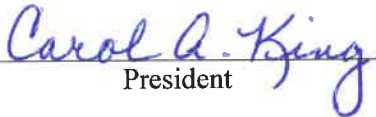
Roll Call: Mr. Popo-yes, Mrs. Whitaker-yes, Mrs. Armstrong-yes, Ms. King-yes  
Motion carried.

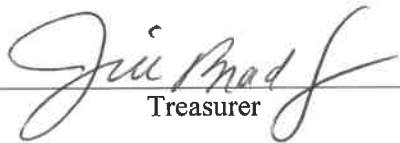
**21-185 Adjournment**

Motion by Mrs. Armstrong and seconded by Mrs. Whitaker to adjourn the meeting. (Time: 7:01p.m.)

Roll Call: Mrs. Armstrong-yes, Mrs. Whitaker-yes, Mr. Popo-yes, Ms. King-yes  
Motion carried.

I certify these minutes to be correct.

  
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President

  
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Treasurer

**PUBLIC PARTICIPATION AT BOARD MEETINGS**

All meetings of the Board and Board-appointed committees are open to the public. In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used.