

**WALNUT TOWNSHIP LOCAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
REORGANIZATIONAL MEETING**

Monday, January 11, 2021  
Following the Budget Hearing

The board meeting was live on Zoom Pro.

The Budget Hearing was held prior to the Reorganizational meeting and started at 5:00 p.m. Mrs. Bradford reviewed each exhibit of the Tax Budget with the Board.

Note: Ms. Carol King will serve as President Pro Tempore for purpose of reorganization.

The meeting was called to order at 5:09 p.m. with all members present. Both Mrs. Keller and Mrs. Armstrong attended remotely.

The Pledge of Allegiance was conducted.

**21-1** Motion by Mrs. Whitaker, seconded by Mrs. Keller, that Ms. King be elected President of the Board of Education for the calendar year 2021.

Roll Call: Mrs. Whitaker-yes, Mrs. Keller-yes, Mrs. Armstrong-yes, Mr. Popo-yes, Ms. King-yes  
Motion carried.

Treasurer, Jill Bradford, administered the oath of office to the President.

The Board President assumes the duty of the chair.

**21-2** Motion by Mrs. Keller, seconded by Ms. King, that Mrs. Whitaker be elected Vice President of the Board of Education for the calendar year 2021.

Roll Call: Mrs. Keller-yes, Ms. King-yes, Mr. Popo-yes, Mrs. Armstrong-yes, Mrs. Whitaker-yes  
Motion carried.

Treasurer, Jill Bradford, administered the oath of office to the Vice President.

**21-3** Motion by Mrs. Whitaker, seconded by Mrs. Keller, that the following resolution be adopted:

RESOLUTION REQUESTING ADVANCE FROM COUNTY AUDITOR

BE IT RESOLVED by the Board of Education of the Walnut Township Local School District, County of Fairfield, State of Ohio:

Section 1: That the Auditor of Fairfield County be and she is hereby requested to issue an order to the Treasurer of Fairfield County to pay to the Treasurer of this Board of Education such funds as may be available for distribution by said County Treasurer.

Section 2: That the Treasurer be and she is hereby authorized to sign the necessary documents to secure such advances and also the secondary documents to secure the semi-annual settlement with the County Treasurer.

Section 3: That the Treasurer of the Board of Education be and she is hereby authorized and directed to certify a copy of this resolution to the County Auditor and make such other certifications and reports to the County Auditor as may be necessary to make this resolution effective.

Roll Call: Mrs. Whitaker-yes, Mrs. Keller-yes, Mrs. Armstrong-yes, Mr. Popo-yes, Ms. King-yes  
Motion carried.

**21-4** Motion by Mrs. Whitaker, seconded by Mrs. Keller, that the Board of Education authorize the Treasurer to invest interim funds the school district may have at any time.

Roll Call: Mrs. Whitaker-yes, Mrs. Keller-yes, Mr. Popo-yes, Mrs. Armstrong-yes, Ms. King-yes  
Motion carried.

**21-5** Motion by Mrs. Whitaker, seconded by Mrs. Keller, to authorize the Treasurer to make appropriation modifications within a particular fund and to add new appropriations and revenue lines within the approved appropriations as necessary to conduct the financial business of the school district.

Roll Call: Mrs. Whitaker-yes, Mrs. Keller-yes, Mrs. Armstrong-yes, Mr. Popo-yes, Ms. King-yes  
Motion carried.

**21-6** Motion by Mrs. Whitaker, seconded by Mrs. Keller, to authorize the Treasurer to make fund to fund advances, advance returns and transfers as needed throughout the year.

Roll Call: Mrs. Whitaker-yes, Mrs. Keller-yes, Mr. Popo-yes, Mrs. Armstrong-yes, Ms. King-yes  
Motion carried.

**21-7** Motion by Mrs. Whitaker, seconded by Mrs. Keller, Reaffirming Administrative Regulations allowing student activity funds to be appropriated as received and to pay indigent fees.

Roll Call: Mrs. Whitaker-yes, Mrs. Keller-yes, Mr. Popo-yes, Mrs. Armstrong-yes, Ms. King-yes  
Motion carried.

**21-8** Motion by Mrs. Whitaker, seconded by Mrs. Keller, to authorize the Treasurer to authorize then and now certificates of the threshold amount of \$3,000.00

Roll Call: Mrs. Whitaker-yes, Mrs. Keller-yes, Mrs. Armstrong-yes, Mr. Popo-yes, Ms. King-yes  
Motion carried.

**21-9** Motion by Mrs. Whitaker, seconded by Mrs. Keller, to authorize the Treasurer to perform such duties as are required and/or authorized by law.

Roll Call: Mrs. Whitaker-yes, Mrs. Keller-yes, Mr. Popo-yes, Mrs. Armstrong-yes, Ms. King-yes  
Motion carried.

**21-10** Motion by Mrs. Whitaker, seconded by Mrs. Keller, that the Superintendent be appointed as purchasing agent.

Roll Call: Mrs. Whitaker-yes, Mrs. Keller-yes, Mrs. Armstrong-yes, Mr. Popo-yes, Ms. King-yes  
Motion carried.

**21-11** Motion by Mrs. Whitaker, seconded by Mrs. Keller, to authorize the Superintendent to employ such temporary personnel as needed for emergency situations. Such employment to be presented for approval by the Board of Education at the next regular meeting.

Roll Call: Mrs. Whitaker-yes, Mrs. Keller-yes, Mr. Popo-yes, Mrs. Armstrong-yes, Ms. King-yes  
Motion carried.

**21-12** Motion by Mrs. Whitaker, seconded by Mrs. Keller, to authorize the Superintendent of Schools to accept resignations on behalf of the board, and WHEREAS, such resignations are presented to the Board of Education for approval at its next regular meeting, when necessary, so the proper postings can be put in place for those positions that need to be filled immediately. Now, THEREFORE, BE IT RESOLVED by the Board of Education of the Walnut Township Local School District that the Superintendent of Schools be authorized to accept staff resignations as needed to keep the district fully staffed.

Discussion was had that this is a new resolution.

Roll Call: Mrs. Whitaker-yes, Mrs. Keller-yes, Mrs. Armstrong-yes, Mr. Popo-yes, Ms. King-yes  
Motion carried.

**21-13** Motion by Mrs. Whitaker, seconded by Mrs. Keller, that the following reorganization resolution be adopted:

#### REORGANIZATION RESOLUTION

(1) BE IT RESOLVED THAT the existing printed policies, rules, and regulations of the Walnut Township Local Board of Education be adopted until changed by official action of the Board; and further, that existing agreements between the Board and Walnut Township Education Association (WTEA) be continued until changed by official Board action.

(2) BE IT RESOLVED THAT the Walnut Township Local Board of Education waives the reading of the minutes of meetings provided such record has been distributed to the members at least two days prior to the next meeting and that copies of such record are made available to the public and to the news media at the time of the meeting.

(3) BE IT RESOLVED THAT the Board of Education, as authorized by Section 3313.18 Revised Code of Ohio, hereby dispenses with the adoption during the year of resolutions:

- a) authorizing the purchase or sale of property except real estate;
- b) approving warrants for payment of any claim from school funds,  
and;
- c) authorizing the payment of debts or claims and the salaries of employees as fixed by the Board, and make regular monthly financial reports to the Board of Education.

(4) BE IT RESOLVED THAT the following is hereby adopted to a part of the rules and policies of the Board for the School District; pursuant to the authority contained in Section 3313.20 Ohio Revised Code and other applicable law:

- a) Members of the Board of Education or employees of the Board may receive regular compensation and/or reimbursement for expenses of attending a professional meeting or attending to official business of this School District, provided any such meeting or business is outside the territorial limits of the School District. Payment shall be made upon delivery of receipts evidencing such expenditures, plus expenditures for meals.
- b) Attendance at and reimbursement for employee professional meetings is subject to prior approval of the Superintendent.

Discussion was had that 3C is new.

Roll Call: Mrs. Whitaker-yes, Mrs. Keller-yes, Mrs. Armstrong-yes, Mr. Popo-yes, Ms. King-yes  
Motion carried.

**21-14** Motion by Mrs. Whitaker, seconded by Mrs. Keller, to adopt the Tax Budget for Fiscal Year 2022 as presented.

Roll Call: Mrs. Whitaker-yes, Mrs. Keller-yes, Mr. Popo-yes, Mrs. Armstrong-yes, Ms. King-yes  
Motion carried.

**21-15** The Board President appoints the following Board Members as Board Liaison Representatives (Will keep the same as last year):

<u>Chair</u>	<u>Board Member</u>	<u>Liaison Assignments</u>
Ms. King	Mrs. Whitaker	Staff Personnel and Finance
Mr. Popo	Mrs. Keller	Buildings and Grounds; Transportation Programs; Maintenance
Mrs. Whitaker	Mrs. Armstrong	Policy Development; Legislative Review; Labor Relations
Mrs. Keller	Mr. Popo	Instructional and Curricular Programs
Mrs. Armstrong	Ms. King	Extra/Co-Curricular; Health and Safety

**21-16** Motion by Mrs. Whitaker, seconded by Mrs. Armstrong, that Mrs. Keller be appointed legislative liaison to the Ohio School Boards Association for calendar year 2021.

Roll Call: Mrs. Whitaker-yes, Mrs. Armstrong-yes, Mr. Popo-yes, Mrs. Keller-yes, Ms. King-yes  
Motion carried.

**21-17** Motion by Mrs. Whitaker, seconded by Mrs. Keller, that Mrs. Armstrong be appointed student achievement liaison to the Ohio School Boards Association for calendar year 2021.

Roll Call: Mrs. Whitaker-yes, Mrs. Keller-yes, Mr. Popo-yes, Mrs. Armstrong-yes, Ms. King-yes  
Motion carried.

**21-18** Motion by Mrs. Whitaker, seconded by Mrs. Keller, that the Walnut Township Local Board of Education, during calendar year 2021, hold its regular meetings on the second Monday of each month\* at 6:00 p.m. All board meetings will be held in the Laker Learning Center in the High School with the exception of the November meeting which will be on the third Monday at 6:00 p.m. and the June, July and August meetings will be in the Elementary Media Center at 6:00 p.m.

Discussion was had in regards to remote meetings.

Roll Call: Mrs. Whitaker-yes, Mrs. Keller-yes, Mrs. Armstrong-yes, Mr. Popo-yes, Ms. King-yes  
Motion carried.

**21-19** Motion by Mrs. Whitaker, seconded by Mrs. Keller, that the Walnut Township Local Board of Education grant approval to participate in State and Federal Programs and Grant Programs, and to authorize the local Superintendent or his designee to prepare applications and apply for funds, and to serve as the representative for such programs.

Roll Call: Mrs. Whitaker-yes, Mrs. Keller-yes, Mr. Popo-yes, Mrs. Armstrong-yes, Ms. King-yes  
Motion carried.

**21-20 Adjournment**

Motion by Mrs. Whitaker, seconded by Mrs. Keller, to adjourn the reorganizational meeting. (Time 5:33p.m.)

Roll Call: Mrs. Whitaker-yes, Mrs. Keller-yes, Mrs. Armstrong, Mr. Popo-yes, Ms. King-yes  
Motion carried.

I certify these minutes to be correct.

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President

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Treasurer

**PUBLIC PARTICIPATION AT BOARD MEETINGS**

All meetings of the Board and Board-appointed committees are open to the public. In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used.